

**SAMPLE LETTER OF COMMITMENT**  
**Northwest Indiana Writing Project**

**www.nwiwp.com**

(NOTE: This letter can be signed and faxed as is or used as a template for your own letter)

Dr. Carolyn Boiarsky  
Northwest Indiana Writing Project  
Purdue University Calumet  
CLO 216  
Hammond, IN 46323  
PH: (219) 989-2299  
FAX: (219) 989-2160

Dear Dr. Boiarsky:

The \_\_\_\_\_ school/school district is pleased to support the Northwest Indiana Writing Project (NWIWP). We are willing to pay a participation fee of \$1,050 for the 2011-12 school year. We understand that this fee covers all costs for up to three (3) teachers selected to participate in the 2011 Summer Institute and all costs associated with advanced workshops for teachers who have previously attended an NWIWP Summer Institute. In addition, the fee covers the cost for *all* programs sponsored by NWIWP during the school year that are open to all teachers and educators.

We believe the program is an exemplary one and merits our support. The benefits of this investment in our teachers will be in the successful development of writing skills by their students.

We are looking forward to working with NWIWP and PUC on this project.

Yours truly,

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
(School District)

\_\_\_\_\_  
(Email Address)

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